

ACADEMIC CANCELLATIONS

Situation	Refund Amount
Cancellation/ Withdrawals before the program starts	<ol style="list-style-type: none"> All cancellation/withdrawals must be made in a written statement and submitted to the Registrar at ICC Hawaii. Students who receive VISA/Entry denial into the United States will be given a full tuition refund. The registration fee, SEVIS fee, accommodation placement fee, and express shipping fees are non-refundable. If a student withdraws 30 days or more before the start of the program, the full tuition fee will be refunded. If a student withdraws 15 to 29 days prior to the start of the program, 50% of the first 12 weeks tuition will be refunded. If a student withdraws 14 to 8 days prior to the start of the program, 15% of the first 12 weeks tuition will be refunded. If a student withdraws 7 to 1 days prior to the start of the program, there are no refunds of the first 12 weeks tuition. <p>In all cases, the registration fee, SEVIS fee, accommodation placement fee and express shipping fees are non-refundable.</p>
Cancellation/ Withdrawals after the program starts	<ol style="list-style-type: none"> There are no refunds of the 12-week tuition and fees. All cancellation/withdrawals must be made in a written statement and submitted to the Registrar at ICC Hawaii. All cancellation/withdrawals are subject to a \$500 non-refundable cancellation fee. If a student does not notify the school that he/she is withdrawing, ICC Hawaii will check attendance records and if the student has been absent for more than 10 consecutive class sessions, the student will be dismissed from school and their I-20 will be terminated. All tuition and fees are non-refundable in case of dismissal. Inappropriate conduct includes, but is not limited to, illegal activity or behavior that deliberately disrupts the learning environment or damages ICC Hawaii property or the property of fellow classmates. This will result in termination from the school and all fees are non-refundable. If the school cancels a program that a student registered for, ICC Hawaii will refund all tuition for the cancelled program portion. However, if the school offers alternative programs or an appropriated level of classes, the school may retain the tuition fees. For any study group programs, there are no refunds for accommodation, activities, airport transportation, and excursions. Tuition refunds fall under the general cancellation/withdrawal policy. For Extensions, the first 12-week extension tuition is non-refundable. There are no partial week refunds. For students who withdraw at any point after 12 weeks but before or at the mid-point of the registered program (50% of the total booked program duration), ICC Hawaii will retain 30% of the remaining tuition and 70% of the total unused tuition fees will be refunded. For students who withdraw at any point after 12 weeks but after the mid-point of the registered program (over 51% of the total booked program duration), will not be eligible for any refund from ICC Hawaii. For the purpose of refund calculations, used weeks will be calculated on the non-discounted weekly price equivalent for the relevant course. For Service Learning: After the placement is completed and the Resume & Interview Coaching have taken place, all fees are non-refundable. For Cambridge Courses: All above policies are applied. Additionally, the textbook, materials fee and the exam fee are non-refundable. For any reduction in class hours per week: These are non-refundable. Refunds may not be paid to anyone other than the original payees. There are no refunds for private lessons. Authorized Leave of Absence and documented medical emergencies are compensated by additional days of study equal to time lost, not through refunds. Leave of Absence cannot be taken on the student's last term. ICC Hawaii will not be liable or responsible for any loss, damage, inconvenience, delay in performance or failure to perform in connection with the provision of any goods or services due to causes beyond ICC Hawaii's reasonable control including but not limited to: fire, natural disaster, acts of government, failure of suppliers or subcontractors, labor disputes or civil unrest, criminal terrorist or threatened terrorist activities of any kind, public health emergencies, any negligent or willful act or failure to act by any third party, or any other cause beyond the direct control of ICC Hawaii.

ACCOMMODATION CANCELLATIONS

Situation	Refund Amount
<p>Homestay: Cancellation/ Withdrawals before accommodation begins</p>	<ol style="list-style-type: none"> 1. If a Student withdraws 14 days or more before accommodation begins, all accommodation fee will be refunded. 2. If a Student withdraws 13 days or less before accommodation begins, one week of accommodation fee will be non-refundable. 3. In all cases, the accommodation placement fee is non-refundable.
<p>Homestay: Cancellation/ Withdrawals af- ter the 1st day of homestay</p>	<ol style="list-style-type: none"> 1. All cancellations/withdrawals must be in writing. 2. Total cancellations/withdrawals for accommodation after the 1st day will be charged a \$350 cancellation fee. 3. The cancellations/withdrawals of homestay accommodation require at least a 4-week notice to the homestay coordinator. 4. A Student cancelling homestay will be charged 10% of the remaining weeks of their stay. 5. If the host family has failed to meet homestay conditions that are stated on the confirmation, then the homestay coordinator must be notified and given a chance to mediate the issue(s). If the issue(s) persist(s), the coordinator will relocate the student to another homestay and there will be no refund given for the period of homestay already used. There will be no homestay changing fee charged. 6. If the student decides to change the homestay to another homestay, A \$100 change fee will be charged. 7. If the student decides to change the homestay accommodation to another type of accommodation which ICC Hawaii offers, \$100 change fee will be charged to the student. 8. In all cases, the accommodation placement fee is non-refundable.
<p>Student Residences (Island Colony, Aloha Drive, Waikiki Vista): Cancellation/ Withdrawals before accommodation begins</p>	<ol style="list-style-type: none"> 1. If a student withdraws 14 days or more before accommodation begins, all accommodation fees will be refunded. 2. If a student withdraws 13 days or less before accommodation begins, one week of accommodation fees will be non-refundable. 3. In all cases, the accommodation placement fee is non-refundable.
<p>Student Residences (Island Colony, Aloha Drive, Waikiki Vista): Cancellation/ With- drawals after the first day of housing</p>	<ol style="list-style-type: none"> 1. All cancellations/withdrawals must be in writing. 2. There are no refunds of the first 12 weeks of housing rent. 3. All cancellations/withdrawals of accommodation after the 1st day of housing will be charged a \$350 cancellation fee. 4. If the student decides to change the housing accommodation to another type of accommodation which ICC Hawaii offers, a \$100 change fee will be charged to the student. 5. The accommodation placement fee, cleaning fee, airport transportation fees are non-refundable. 6. There will be no daily refunds for the rent.