

## **REFUND POLICY:**

The student may cancel their enrollment contract without penalty or obligation until midnight of the third day from beginning of the course. There is no refund on books, uniform, USD\$200.00 deposit and student kit (and \$200 I-20 application fee if you are M-1 students).

The fourth days from class start date, Students may cancel their enrollment with USD\$200.00 penalty per day.

One week after class start date, it is nonrefundable.

Any unpaid balances must be collected before transcript is given to student. Unpaid Balances will be collected by a Collection Agency.

In order to complete your cancellation, you must sign and date the cancellation notice. You must submit to the administration in person.